

## CABINET MINUTES

Kalamazoo Valley Community College

# Office of President

**To:** Cabinet, Archives  
**From:** Patricia Niewoonder  
**Subject:** Minutes of March 28, 2006 Cabinet Meeting  
**Date:** March 28, 2006

**Members Present:** Anderson, Bohnet, Cannell, Collins, DeHaven, Hutchins, Kocher, Lay Niewoonder, Schlack and Woods

### TBO Discussion

- a. Personnel Items – heard some items related to personnel issues and retirements.
- b. Dashboard, Resource Allocation and People Committee – notes from a recent meeting of the financial/optimize resources group was shared – reported that tentative budgets have been put together from each of the subcommittees – some costs may be incurred this fiscal year and may need to be put into this year’s budget. Feedback on the recommendations in the notes should be provided to the Terry and Jim in preparation for next week’s Cabinet meeting.
- c. Reality Check – a couple of items were added to the list.
- d. Kudos! were shared.
- e. Other TBO Items –
  - Reported that Talent + interviews are continuing for supervisors and support staff.
  - Discussed issues related to student testing/profiling programs currently in place in the testing and counseling offices – coordination of services, tie-in to our Talent+ initiative and economy of scale issues need to be looked at and evaluated.

### Approval of Minutes

The minutes of the March 14, 2006 meeting were approved as submitted.

### Other

- Discussed State funding issues and the ongoing meetings with our legislators to improve our funding.
- Reported that due to the change to the 15-week semester, the first faculty payroll for fall 2006 will be September 22, 2006.
- Heard a brief update on the proposal with community mental health
- Reported that the scanning team is meeting to finalize its recommendations and the planning team will be meeting to review the assessment reports.
- Reported that one of our students will be awarded an achievement award at the YWCA annual dinner.

- Heard a brief update on grants requests for the M-TEC from the CTA and on M-TEC's nomination for a national award from APTAC for the RFID training the M-TEC did for the Department of Defense. Kathy Johnson as well as another individual, yet to be determined, are authorized to attend the award ceremony in San Diego.
- The Michigan community college tuition rates survey was distributed and reviewed.
- Reported that the public announcement for NAM has been postponed.
- Information on a Nanotech program offered at a college in Minnesota was distributed. Jim agreed to take the lead on looking at the possibilities for KVCC.
- Heard a brief update on discussions with proposed changes in funding for the Waypoint innovative thinking request – the requestor believes the proposal would not be viable with the revised budget.

### **Other Discussion Items**

- a. Alternative Education Discussions
  - Kalamazoo Promise and Working with Under-Prepared Students –
    - Bruce will distribute a proposal on this topic to be reviewed and discussed at next week's Cabinet meeting.
    - Bill agreed to research the information on successful programs.
    - Reported that meetings with the Kalamazoo Community Foundation and community representatives regarding local support services for students benefiting with the Promise are ongoing. Suggested that KVCC may need a "point person" to coordinate services to Promise students. This will be discussed in more detail at next week's meeting.
  - Review Transitional Studies / Retention Report – the reports have been finalized and shared with institutional research for planning.
  - Discuss Use of Plato for Transitional Studies – reported that we can expand our license agreement with Plato for an additional cost to allow student web-based access for transitional courses
- b. Review Online Learning Proposal – reported that discussions are ongoing and this will be back on the agenda next week..
- c. Budget Development for FY 2007 – postponed until next week.
- d. Travel
  - Authorized Elspeth Inglis and Donna Odem to attend a conference on Local History at Wayne State University being held in Detroit, April 21-22, 2006.
  - Authorized Lois Brinson to attend the Michigan Educator's Apprenticeship conference in Mount Pleasant, May 9-12, 2006.
  - Discussed a request for Marylan Hightree and Lynne Morrison to attend a New Horizons seminar to learn Photoshop – this will come back next week with additional information.
  - Authorized Sue Puckett to attend the Brain Gym 101 training session in Gaylord, Michigan, June 21-23, 2006.
  - Reported for the record that an honors' student will visit the Teach American program in Chicago.
  - Authorized Jim Taylor to attend a MODAC meeting in Monroe, Michigan April 6-7, 2006.

- e. Grants
  - Three grant requests for KAFI 2007 were reviewed and approved for submission – one to the Dalton Foundation, another to the Kalamazoo Community Foundation, and a third to the National Endowment for the Arts.
  - A list of sponsorship requests for KAFI was approved – a copy of the list will be attached to the official copy of the minutes.

**Next Meeting**

The next regular meeting is scheduled for Tuesday, April 4, 2006 at 8:00 a.m.